



LA GARENNE
INTERNATIONAL SCHOOL

Date
16.07.2024

Location
Chesières, Suisse

Admissions Policy and Procedures

La Garenne International School



La Garenne International School takes an inclusive, holistic view of all candidates, rather than concentrating purely on academic ability. We accept students if we believe that the educational experience offered by our school is in line with their individual needs and aspirations.

LA GARENNE INTERNATIONAL SCHOOL

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www.la-garenne.ch





La Garenne Non-Discrimination Policy

La Garenne admits students regardless of race, colour, sex, religion, sexual orientation, gender identity, national or ethnic origin to all rights, privileges, programmes and activities generally accorded or made available to students at the School.

It does not discriminate on the basis of race, colour, religion, sex, sexual orientation, gender identification, national or ethnic origin in administration of its educational policies, bursary, athletic and other school-administered programmes.

Admissions Overview

Admissions Office staff guide the students and their parents through each stage of the application process. The file of each applicant is updated regularly and all documents and data are made available to the Admissions Committee.

Parents of prospective students must provide reports from their child's previous school(s) and inform La Garenne of any health matters, learning difficulties and general welfare issues concerning their children. Whenever possible, we ask students and their parents to visit the School for a tour and interview.

The General Director, the Director of Admissions, the SEND coordinator and the Academic Section Head review the application file before the Admissions Committee makes the final decision on acceptance.

Special conditions may be attached to any successful application, including for example, EAL and SEND support. Students are placed in the year group we believe is appropriate for their age and abilities.

Primary School applicants

La Garenne accepts students who have turned four years old before September 1st of the joining academic year. Applications from children who will have their fourth birthday during the school year may also be considered and a place offered on the understanding that the child will repeat Reception.

Primary School applicants may be required to take placement tests in English and Mathematics. These tests help us to identify areas in which they might need support.

Middle Years Programme (MYP)

Students wishing to join the MYP programme take a [CEM](#) test in a range of areas including maths and verbal reasoning. The test provides an objective judgement of students' current ability and potential. The data is used to determine how the students can be further supported in their learning. Applicants who do not have English as their mother tongue also take an online [Oxford Test](#).

IB and High School Diploma (HSD)

Applicants for the IB Diploma and HSD programmes will also sit a [CEM](#) evaluation. Applicants who are not native English speakers sit an online [Oxford Test](#).

With inclusivity at the forefront of everything we do, we aim to give every student the opportunity to access the full IB Diploma. The School guides students to choose a combination of subjects which suits their strengths. We may propose entry to the High School Diploma programme on admission, or transfer to the HSD during the programme.

For IB Standard Level subjects, students should have obtained a minimum of MYP level 4, iGCSE grade C or international equivalent. For subjects at IB Higher Level, students should have obtained a minimum of MYP level 5, iGCSE grade B or international equivalent.



To enable new students to access the full curriculum quickly, we may offer learning support and/or English as an Additional Language provision. This support incurs additional costs and this is communicated to parents.

If a student requires educational psychology assessments, occupational or speech therapy or one-to-one learning support, La Garenne outsources these services to specialists. The cost is at the parents' expense.

The Application Process

Applicants must complete the application form, pay the registration fee and send us a letter or video about their interests and passions. We also require a recommendation letter or form from their current school.

An online video interview is required for students who are unable to visit La Garenne in person.

We may recommend that the student joins our Integration Programme before committing to a permanent school year programme. Students spend two or more weeks at school, to experience the boarding and learning environment alongside students of their own age. This allows the student and their parents to see if La Garenne is the right setting for them and at the same time, allows the School to assess the student's suitability.

Students who need EAL support are encouraged to take English lessons before joining La Garenne.

Those who will benefit most from the School will have the following attributes:

- A supportive family;
- Be compassionate, curious, caring and connected;
- Be open to learning languages;
- Have a passion for the outdoors and physical exercise.

Admissions Procedure

1. Contact La Garenne

Prospective parents submitting the online Enquiry Form are contacted by the Director of Admissions to discuss available places, schedule a video conference and answer initial questions.

2. Visit Us

We strongly advise parents to visit La Garenne with their child to see our beautiful campus at first hand. After completion of the [Visit Form](#), we confirm the date and time, and send an outline of the visit programme. During the visit, the child may be interviewed, sit tests, and meet La Garenne students.

3. Apply

Complete the [Admission Form](#) and upload copies of the student's passport and vaccination records.

4. Application Fee

There is a non-refundable fee of CHF 1'500 for each application. This fee can be paid online or by bank transfer.*



5. Documentation, Placement Testing, and Interview

- Send copies of school reports for the last two years to admissions@la-garenne.ch. These must include the annual report for the previous academic year and the most recent report.
- Parents send us a short motivation letter explaining to us what they like to share as a family.
- The candidate's current school completes the [Recommendation Form](#).
- The candidate provides a short presentation, video or photos and/or a letter demonstrating their passion in life.
- Placement tests must be completed for children applying from Year 3 and above (age 8 and older). Tests conducted outside La Garenne must take place under exam conditions.
- Candidates are interviewed in person or via video conference by a member of the Academic staff, Head of Admissions, and/or the General Director. This is obligatory for candidates aged 11 to 18.

6. Decision of the Admission Committee

The Admissions Committee considers the completed file and makes a decision. The family receives an official acceptance letter.

7. Enrolment Deposit

The School issues an invoice which must be settled within 15 days to guarantee the student's place.

*Please contact the accountancy team for further information accountant@la-garenne.ch