



LA GARENNE
INTERNATIONAL SCHOOL

WELCOME BOOKLET FOR DAY STUDENTS AND PARENTS

YOUR LOCAL DAY SCHOOL

2024-2025



Table of Contents

General Information	1
Contacting the School	1
Term Dates 2024-2025	1
Term 1	1
Term 2	2
Term 3	2
Collecting and Dropping Off	2
Parking	3
The School Day	4
Timetables	4
Termly Overview	4
Sports Kit	4
Computers	5
Backpack	5
Toys & Valuables	5
Snacks	5
Private Lessons	5
After School Clubs	6
School Uniform	6
Clothing List	6
New Students	6
Outerwear	7
Personal Appearance	7
Slippers/Indoor Shoes	8
Attendance and Medical	8
Health Centre	8
Communication with Parents	8
Class Dojo	9
Reports	9
Parent Teacher Conference	9
Learning Showcase	9
Trips, Visits and Expeditions	9
Home Learning	10



General Information

Contacting the School

Phone Number: +41 (0) 24 495 24 53

Email: info@la-garenne.ch

Website: <https://www.la-garenne.ch>

Key Staff

Staff	Role	Contact
Stephanie Mean	School Secretary	smelchior@la-garenne.ch
Gregory Mean	Director of Schools	direction@la-garenne.ch
Rukhshana Tadjibaeva	Primary School Academic Assistant	rtadjibaeva@la-garenne.ch
Danielle Allard	Head of Primary School	dallard@la-garenne.ch
Adam Jozef	Head of Secondary School	ajozef@la-garenne.ch





Term Dates 2024-2025

Term 1

Sunday 1 September	Welcome Day Students 14:00 - 16:00
Monday 2 September	School begins at 08:00
Thursday 17 October	School ends at 16:00
Monday 28 October	School begins at 08:00
Thursday 12 December	School ends at 16:00

Term 2

Monday 6 January	School begins at 08:00
Thursday 13 February	School ends at 16:00
Tuesday 18 February	School begins at 08:00
Thursday 13 March	School ends at 16:00

Term 3

Monday 7 April	School begins at 08:00
Friday 13 June	Prize Giving Ceremony & Graduation



Collecting and Dropping Off

Children arriving with their parents need to come straight to Academia where a member of staff will be waiting outside the building (07:50 - 08:00). Children will go down to the locker room to change into their indoor shoes. All day students will have their own locker. We ask parents not to enter the locker room apart from on a Friday afternoon to collect the sports kit.

Children must be collected from the playground where they will be waiting with a member of staff from 16:00.

Parking

There is a small car park on the school site. Please take care when dropping off and picking up your child and only use the allocated spaces.

We encourage staff and students to ride their bikes to and from school. Bikes can be kept in the bike shed behind Academia during the day.

The School Day

An example of a Primary School timetable.

	Monday	Tuesday	Wednesday	Thursday	Friday
08:00 - 08:25	Registration & Wellbeing	Registration & Wellbeing	Registration & Wellbeing	Registration & Wellbeing	Registration & Wellbeing
08:25 - 08:45	Phonics	Phonics	Phonics	Phonics	Phonics
08:45 - 09:30	Literacy	Literacy	Maths	Literacy	Literacy
09:30 - 10:15	Assembly	French	French	French	Maths
10:15 - 10:45					
10:45 - 11:30	Art	Maths	Literacy	Sport	Science
11:30 - 12:15		IPC	IPC/Handwriting		Computing
12:15-13:45					
13:45-14:30	Cambridge	Sport	Forest Fun	Maths	French
14:30-15:15	Maths			IPC	Music
15:15-16:00	IPC	Reading & Nesy	PSHE/RE		
16:00-16:30	BREAK				

Timetables










The timetable changes every term. Your child will receive a paper copy on the first day of the term and parents will be able to access an electronic copy from the Parent Portal.

Termly Overview

Parents and students will receive their child's timetable and a topic overview (see below) at the beginning of each term.

Please read the **Primary Curriculum Handbook** which can be found on our website.

<https://www.la-garenne.ch/info/documents>

<p>Science - Materials</p>  <ul style="list-style-type: none"> Identify materials. Describe materials' properties. Identify thermal and electrical conductors and insulators. Identify materials that are soluble or insoluble in water. Follow instructions to separate mixtures. Identify reversible and irreversible changes. Predict what will happen in an investigation. Make observations. 	 <p>Term 3 Year 5</p> <p>French - Monday, Wednesday & Friday Art - Friday Sport - Wednesday/Thursday Music - Wednesday</p>	<p>Mathematics</p>  <ul style="list-style-type: none"> Statistics and data handling Percentages Long multiplication and Division Addition and Subtraction using decimals Volume and Capacity Fractions - proper, improper and mixed numbers Symmetry, Reflection and Coordinates Money and Problem Solving Mental arithmetic and strategies for rapid calculations Properties of shapes and angles revision
<p>French</p>  <p>Beginners: Hobbies (leasures, sports) Family /Physical description/ Personalities/ Clothes (colors revision)</p> <p>Advanced: le tri et les différents matériaux/ Les objets créés à partir d'autres objets / le recyclage des vêtements)</p>	<p>IPC</p>  <p>Moving People</p> <p>Sometimes people choose to move, sometimes this movement is forced upon them. Both can have an impact on the societies and places that they leave behind, and those that they join at their journey's end. During this unit, children have the chance to learn about migration. They will find out about the similarities between places they know and the difference, about refugees, who they are and their responsibilities regarding them, about the reasons for economic migration, its effects and the laws controlling it, and about the migration of people from prehistoric time periods.</p>	<p>Art</p>  <p>Learning to show the personality and characteristics of the various places we live in and visit in the world.</p> <p>Artists to examine: City artists: James Rizzi and Faith Ringgold</p>
<p>PSHE</p>  <p>Relationships & Changing Me</p>	<p>English</p>  <p>Fiction Text Link to IPC: Stories with an element of Fantasy - Morris Gleitzman's <i>Boy Overboard</i> Non-fiction - Reports and journalistic writing - Tuesday by David Wiesner (Carried over from last term due to early finish) Grammar: Features of a sentence, apostrophes, commas, linking paragraphs, relative clauses, adverbs, verb tenses and homophones.</p>	<p>Music Technology</p>  <p>The Children are going to learn and perform a song from "The Fresh Prince of Bel Air"</p> <p>The children are going to do their first steps in digital music composition, creating a drum pattern.</p>

Sports Kit

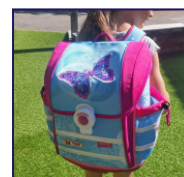
Please make sure your child has their sports kit on the days they have Sport. They need both indoor and outdoor trainers, shorts or LG sports jogging bottoms, LG T-shirt, LG hooded sweatshirt.

Computers

All students need to bring their laptop (MacBook) to school every day in a protective case. Please make sure that they have it when they have computer lessons so they can participate in the course.

Backpack

Children need to bring their laptops, pencil case, water bottle and reading book to school in a backpack. Backpacks are stored in the classroom. Please label everything clearly. Younger children are given a LG book bag to carry their books and equipment home each day.



Toys & Valuables

It would be greatly appreciated if you could discourage your child from bringing in toys/objects from home unless they have been specifically asked to. Valuables are not permitted. Phones, Apple watches and money are not allowed in school. If found, they will be confiscated and kept in the office for the parents to collect at the end of the day.

Snacks

Children may bring in their own snack from home as long as it is a healthy snack. Sweets, fizzy drinks, crisps, cakes and biscuits are not permitted. During the morning break, the children are given a piece of fruit.

Private Lessons

We offer a range of private lessons at lunchtime with our Primary School teachers. We generally recommend no more than two private lessons per week per subject (maximum 4 x 30 minutes a week). Please contact Rukhshana (rtadjibaeva@la-garenne.ch) to organise private lessons.

After School Clubs

We run a variety of clubs and extracurricular activities throughout the academic year. Please see our website for further information:

<https://www.la-garenne.ch/life-at-la-garenne/clubs>

Parents are contacted at the start of each term with details of how to sign up for the different clubs. Clubs are held on Monday, Tuesday, Wednesday and Thursday and include swimming, cooking, robotics, nature, art and team games.





School Uniform

All children must wear full school uniform at school. The school uniform is also worn when children are representing the school, including during off-site visits. Please ensure that all articles of clothing and other items brought to school are clearly marked with your child's name.

Clothing List

<https://www.la-garenne.ch/PDF/ClothingList.pdf>

Every **Monday**, children must come to school wearing the formal uniform of smart trousers/skirt, shirt, tie, jumper and appropriate footwear.



New Students

Students who will be starting in September need to collect their uniform from La Garenne on Sunday 1st September between 14:00 - 16:00.

Monday	Formal uniform: black suit or skirt, white shirt, tie, smart black shoes.
Tuesday to Friday	White LG polo, black, blue or beige chinos (no jeans) and LG jumper.

Outerwear

In winter, children need to wear an LG ski jacket, a scarf, hat, gloves and waterproofs/snow overalls and boots to play in the snow. In warmer weather, please make sure your child has a sun hat and that sun cream has been applied before school.

Personal Appearance

Shoulder length and long hair should, for safety and hygiene reasons, be tied back from the face. Nail varnish, long, dangly earrings, temporary tattoos etc. should not be worn. Patterns should not be shaved into hair.

Slippers/Indoor Shoes

Children need to bring two pairs of slippers to school that can remain in school throughout the term. Please make sure that the slippers are labelled and have hard soles.

Attendance and Medical

Attendance at all school sessions is required by law. The only exceptions to this are in cases of illness or where the Director has granted special leave of absence. Inform the school if your child is going to be absent from school by phone [+41 24 495 24 53](tel:+41244952453) or email health@la-garenne.ch, info@la-garenne.ch and dallard@la-garenne.ch.

Please provide a doctor's certificate if the illness is prolonged and/or the school requests a copy. Please also advise the school if your child is going to be late for any reason.

If a child is ill during the school day he/she will be taken to the Health Centre to be cared for by a designated member of staff. A decision will be made as to whether to contact parents/carers for early pick up.

Health Centre

La Garenne acts in loco parentis for all children within its care, including those aged over 16. Our on-site Health Centre team, including a qualified nurse, is available for students 7 days a week, and is responsible for the following:

- Health and well-being of each student
- Educating our community on health and hygiene



- Organising appointments with specialists
- Accompanying children to the doctor
- Monitoring and administering treatment and medication
- Communication with parents and staff
- Monitoring each child's growth (height/weight)
- Arranging special dietary requirements

Please note that only prescribed medication registered with our Health Centre may be brought to school, and that students may not self-medicate under any circumstances. All medicines brought to school must be in their original packaging with an English or French translation of the required dosage.

Communication with Parents

We greatly value parents/carers and look forward to working in partnership with you. Parents can contact the Head of Primary at any time via email dallard@la-garenne.ch. Each child will receive a homework diary at the beginning of the year: please use this to communicate with your child's class teacher and check it regularly for notes from your child's teacher and details of the homework.

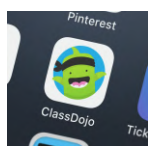
The school generally communicates with parents via email so please inform the school if your email address changes info@la-garenne.ch.

Pictures of our students and their work are regularly uploaded to our school blog, Facebook, Instagram and Twitter.

Newsletters are emailed regularly and are available on our website: <https://www.la-garenne.ch/info/newsletter>

Class Dojo

Class Dojo is a platform which we use to share class photos, updates and events with parents and our school community. It is a free mobile app for iOS and Android, and can be accessed from your computer at classdojo.com.



We will send you an invitation to join your child's class once you have downloaded the app. Please accept the invitation and choose your preferred language. Parents will also be able to see the last 2 weeks of points received by your child.

Reports

Parents new to the school receive an integration report after two weeks, followed by detailed reports in October, December, March and June. Brief reports are published in February and May. Parents receive details of how to access the reports from the online Parent Portal.

Parent Teacher Conference

Parent teacher conferences promote an open dialogue between parent and teacher as to the student's strengths and areas for development. At the end of each term, parents are offered the opportunity to meet their child's teacher either in person or online.

Learning Showcase

Twice a year students formally showcase their learning. This showcase is shared with parents and provides another way to demonstrate student learning in specific areas of work studied.

Trips, Visits and Expeditions

Educational trips and expeditions which are part of the curriculum are compulsory for all students. The school will inform parents via email prior to the trip detailing the organisation.

During the first and third terms each class has an outdoor expedition. This is an opportunity for the children to discover the forest and alpine environment. Younger students spend the day exploring, while older primary students camp overnight. Please refer to our School Calendar for dates.

Home Learning

La Garenne's Primary School children receive short focused homework tasks and activities which relate directly to what is being taught, and which are built upon in school, to complete at home.

The priority is reading: the students should be reading every night, whether this is being read to by a parent or sibling, reading out loud and discussing the text or spending quiet time reading independently. Research suggests that reading for pleasure promotes better health and wellbeing, aids in building social connections and relationships with others and is powerful in children's cognitive development and life achievements.

Each child brings home a book every night to read, along with their reading record. We encourage parents to write in the reading record on a regular basis.

With thanks from the Primary Team.

